



High 9 risks
 Medium 7 & 8 risks
 Risks to be deleted from next 1/4 profile
 Risk reduced from last 1/4 profile
 New risks

Appendix A									
Risks and Action Plan Risk Identified	Risk Owner	Action Required to Address Risk	Target Date	Risk Category	Current position / progress	Status	Status	Current Rating	
		in order to reduce the risk	for action completion	Strategic, Operational, Project	as at 27/10/2014	as at Mar 14	as at June 14	as at Sept 14	
1	Potential Claims growth	Chief Executive	The Council has robust systems in place both to deal with claims when they happen and also to prevent, where possible, the circumstances where claims could arise. In doing so, the Council has in place policies and procedures designed to enhance safety at work and also to advise staff and others when driving or operating machinery. The Council checks, on a regular basis, that it is up to date on best practice in this area and that systems reflect changes in the local, national or international environments		Strategic	Risks reviewed and noted that this area is of growing significance with the number and value of claims increasing. Further actions reviewed. Consideration was given to potential control measures, but these are addressed by the existing further actions.	I = 3 L = 3 High 9	I = 3 L = 3 High 9	I = 3 L = 3 High 9

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2	Members not adhering to Officers advice	Resources & Support Services	Meeting to take place between Executive Directors of Resource and Support Services, Regeneration and Development and Chief Executive to highlight the consequences to Members of going against trained officers advice	Dec-14	Strategic	Meetings taking place between relevant officers to devise an advice sheet highlighting the major risks associated with going against officers recommendations. More specifically in relation to the Town Planning function, a comprehensive Action Plan is being developed in response to a recent Peer Review of the service; it is anticipated that the consistency and quality of decision-making will improve as a consequence.	I = 3 L = 3 High 9	I = 3 L = 3 High 9
3	Inability to implement outcomes from the Stock Condition Survey due to lack of finance (Asset Management Strategy)	Regeneration & Development	Annual review of the Asset Management Strategy to take place, however the Facilities Manager reviews the Capital Works Programme on an ongoing basis	Jan-15	Operational	The outcome report has been received by the Capital Programme Review Group. The urgent items are covered by the 3 year Capital Works Programme and this should allow for the repairs to be undertaken. There is however an annual review of the Works Programme to assess if there is a need to change priorities.	I = 2 L = 3 Medium 8	I = 2 L = 3 Medium 8

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4	Increase in Fees and Charges does not result in higher income levels (Balances/Contingency Reserve)	Resources & Support Services	An in-depth review of levels of fees and charges has been carried out, using data from local authorities across the country and this has been tested against local knowledge of usage and demand to produce as realistic a set of fees and charges as possible. In addition, care has been taken to set realistic targets for income as part of the overall annual budget setting exercise.	Project	Estimated income levels noted in budgers reflect the likely income levels	I = 2 L = 3 Medium 8	I = 2 L = 3 Medium 8	I = 2 L = 2 Medium 5